

Call for Proposals Satellite Programme Education Sessions

16th International Congress of the World Confederation for Physical Therapy

The World of Physical Therapy will meet in Amsterdam from 20-23 June 2011. The International Scientific Committee (ISC) now wishes to invite proposals for education sessions for the Satellite Programme (SP).

There are a limited number of openings available for these sessions as they complement other sessions across the three day programme.

- Instructions and submission of proposals will be available from **2 November 2009** via the WCPT website www.wcpt.org/congress.
- The closing date for the submission of proposals is **26 February 2010**. All submissions must be electronic and be submitted using the form provided.
- All applicants will be notified of the outcome by **31 May 2010**.

The general call for abstracts for platform and poster presentation will be available from **1 January 2010** with a submission deadline of **15 September 2010**. Information will be published on the WCPT website when available.

What is the satellite programme?

The satellite programme is a new and innovative part of the WCPT congress experience. It is made up of education sessions and clinical visits and is designed to complement the scientific programme with a focus on applied knowledge and skills. It will offer the delegate the chance to listen to the latest research and practice advances, learn directly from experts, gain practical experience and meet with fellow delegates in their field of interest.

The satellite programme education sessions are an optional element that will be open to delegates who have registered to attend at least one day of the main congress and they will carry a separate fee. Attendance numbers will be restricted and managed through the registration process. Sessions will be held at the congress venue or at facilities nearby in Amsterdam. Clinical visits will be another optional extra booked through the registration process and details of these will be made available later.

The satellite programme is designed to enable congress delegates to make up their own package of high quality and diverse offerings that matches their areas of interest and enhances the experience of attending the main congress. As far as possible congress days will be themed so that programming on defined areas of practice will be scheduled on the same day. Related sessions in the satellite programme will then be programmed on bordering days.

What are education sessions?

A variety of education sessions will be offered in the two days preceding and two days subsequent to WPT2011; a limited number of sessions will also be held concurrent with the scientific programme. Sessions are designed to actively engage participants, via a range of learning formats, to explore issues in depth in an area of clinical practice, education, management, research or policy.

Each session is organised by a recognised expert in the field. Each organiser has the responsibility for developing and running their programme, and where there is more than one presenter, inviting international speakers. The ISC are keen to include a range of sessions that involve presenters from all of WCPT's [regions](#).

Proposals in any of a range of formats are welcomed by the ISC.

Options	
Duration:	Half day, full day or 2-day programmes
Audience attendance:	Ideally 30 - 100+
Format:	Courses, workshops, seminars, lectures, techniques/skills demonstrations, case study discussions, hands-on experience and/or discussion groups

Education session organiser/presenter funding information

Education session organiser/presenter expenses for travel plus 1, 2 or 3 nights' accommodation at a congress hotel will be reimbursed. The maximum number of presenters that will be reimbursed per session is indicated below.

Session length	Travel	Accommodation	Complimentary congress registration	Maximum number of speakers supported
Half day	No	No	1 day	2
One day	Economy return air fare	1-2 nights at congress hotel allocated by WCPT	1 day	2
Two days	Economy return air fare	2-3 nights at congress hotel allocated by WCPT	1 day	2

Organisers may add more presenters but please note that WCPT will only reimburse travel expenses and provide complimentary congress registration up to the maximum stated in this call for education sessions. In extraordinary circumstances a third speaker may apply for funding for 2-day sessions, but this must be justified on the application form.

Language support

English is the official language of WCPT and the congress and all education sessions will be presented in English. WCPT is exploring options that might support delegates attending for whom English is not their first language. Some WCPT member organisations may be able to translate education session handouts/slides in advance, presenters may have multi-lingual abilities and be able to handle questions in different languages and volunteers with language skills may be recruited to support these sessions.

Selection Criteria

The following selection criteria will be used to review all proposals.

The Committee are seeking sessions that:

- are relevant to the congress theme and one or more of the programme tracks
- include speakers with international experience and standing in the topic area
- articulate a clear purpose and learning objectives
- focus on applied skills
- incorporate current available evidence and implications for practice
- are designed to stimulate active engagement with delegates
- appeal to an internationally diverse audience
- are feasible within the allotted time

Congress Theme and Programme Tracks

The call for education sessions is open to any topics that fit at least one of the programme tracks. Full descriptions of the programme tracks can be found on the website <http://www.wcpt.org/node/30582>.

The overall congress theme for 2011 is *Moving Physical Therapy Forward*. The programme will be structured around five core programme tracks. These will be used to draw together different sessions that complement each other.

Track 1: Global health: the world's most pressing health issues, international health priorities and policies and the implications and opportunities for physical therapists.

Track 2: Professional issues: their effect on health policy, service provision, quality and standards, service users and the context and scope of practice.

Track 3: Professional practice: the latest advances for practicing clinicians in their daily practice, encompassing health promotion, prevention, treatment and rehabilitation throughout the lifespan and across different service settings.

Track 4: Education: the education of physical therapists to be fit for practice throughout their career in a changing environment and in different contexts.

Track 5: Research methodology: producing evidence through research is essential for developing evidence based practice, as is looking at innovative ways to generate and disseminate the evidence.

General Information

1. The congress language is English and all proposals and presentations must be made in English. Language support options will be explored with education sessions as outlined in the call for education sessions.
2. An education session organiser or speaker may appear in **up to 2** satellite programme submissions. This is separate to any inclusion in a focused symposium submission and does not affect any future abstract submissions.
3. Education session organisers and presenters, up to the maximum number stated in the call for sessions, will be given one day complimentary registration for the congress to use on a day of their choice.
4. Payment of travel expenses for education session organisers and presenters is as outlined in the call for education sessions.
5. Proposals should be based on the best available evidence. Any reference to personal experience or hypotheses should be clearly labelled as such.
6. All research and studies that involve human subjects reported in submitted proposals must comply with the guiding principles for experimental procedures found in the [Declaration of Helsinki of the World Medical Association \(www.wma.net/e/policy/b3.htm\)](http://www.wma.net/e/policy/b3.htm) and the [Council for International Organizations of Medical Sciences' \(CIOMS\) International Ethical Guidelines for Biomedical Research Involving Human Subjects \(www.cioms.ch/frame_guidelines_nov_2002.htm\)](http://www.cioms.ch/frame_guidelines_nov_2002.htm) published in collaboration with the World Health Organization. Research involving animal subjects must comply with the guiding principles set out in the [International Guiding Principles for Biomedical Research Involving Animals \(www.cioms.ch/1985_texts_of_guidelines.htm\)](http://www.cioms.ch/1985_texts_of_guidelines.htm) published by CIOMS.
7. All proposals and presentations must adhere to the use of “people-first” language. A person must not be referred to by disability or condition, and terms that could be considered biasing or discriminatory in any way should be removed (e.g. “person with a stroke” instead of “stroke patients”). See: www.disabilityisnatural.com/peoplefirstlanguage.htm for more information and examples.
8. Any source of funding or support for the work being presented should be acknowledged.
9. The International Scientific Committee may invite education session organisers and presenters to contribute to other congress programming sessions, such as poster walks and chairing, and their cooperation and support would be welcomed, if they are present.
10. Speakers are responsible for providing all copyright permissions.
11. WCPT will manage the production of handout materials which education session organisers must provide to timelines notified.
12. Sessions may be audiotaped. The use of alternative media outputs is being investigated and may include podcasts and virtual on-line access. Selected education sessions are expected to comply with all reasonable decisions made in this regard.
13. Contributors should not use these sessions for marketing opportunities for new products, equipment or organisations, nor to use the presentation time to refute or denigrate competitors' products.
14. Descriptions and objectives for each education session will be published in the preliminary and final programmes, on WCPT's website and in other promotional material.

15. Congress programme placement will be determined by the International Scientific Committee to ensure best fit with the overall programme. Any requests for specific dates and times cannot be guaranteed, but will be considered if submitted at the time of proposal submission.
16. All proposal submissions must be completed using the application form.
17. All decisions of the International Scientific Committee are **final**.
18. Accepted sessions may be cancelled if they do not meet the break-even status as determined by WCPT.

When completing the application form you will be asked to confirm that you have read and understood the general information and the requirements you are expected to fulfil.