

# **WCPT Education Policy and Guidelines Review**

## **Expert Working Group**

### **Terms of Reference**

#### **Background**

The Working Group derives its remit from the Articles of Association, which allows for the appointment of committees by the Executive Board [the Board].

#### **Purpose**

To undertake a review of WCPT's Education Policy Statement and associated education guidelines, revising them to reflect contemporary practice in physical therapist education.

#### **1. Membership**

1.1. The WCPT Education Policy and Guidelines Review Expert Working Group (EPG-EWG) will consist of:

- Chair
- 3-5 ordinary members

The Deputy CEO will be ex-officio to the working party.

1.2. The Board is responsible for appointing individuals with the appropriate knowledge, expertise and standing required for this task.

1.3. All members appointed are accountable to the Board and not to any region, member organisation (MO) or subgroup.

1.4. The Board reserves the right to appoint additional individuals as required to ensure that the EPG-EWG fulfils its duties.

#### **2. Selection procedure for appointing working party members**

2.1. An open call will be issued for applications for the membership of the EPG-EWG.

2.2. Applications can be submitted by individuals who are in good standing with their WCPT member organisation. In addition, these member organisations must be in good standing with WCPT.

2.3. The Board reserves the right to seek additional suggestions independently if they do not feel that there are appropriate individuals to appoint from the applications/suggestions received.

#### **4. Person specification and selection criteria**

4.1. Membership of the EPG-EWG requires commitment of time and dependable availability to participate in meetings and undertake activities as required, working closely with WCPT Secretariat staff.

4.2. Appointments are made by the Board after considering the criteria and balance of skills and attributes amongst the membership.

4.3. The following criteria are considered in making the appointments to the EPG-EWG:

- relevant experience and familiarity with WCPT's accreditation programme
  - involvement with WCPT Accreditation Committee and/or accreditation visits
- knowledge of and experience in curriculum design for national programmes of physical therapist entry level education
- knowledge of and experience with entry level education competency frameworks
- knowledge and understanding of regulatory models relevant to physical therapy
- appreciation of changing context of practice globally
- experience of interprofessional education
- commitment to respond in a timely manner to EPG-EWP work to facilitate decision making and agreed actions
- commitment to the international exchange of information
- sensitivity to/recognition of international differences in practice, education, professional needs and culture
- has the support of their WCPT member organisation
- ability to work in English

## **5. Term of office**

5.1. The term of office will be until June 2019.

5.2. The Board reserves the right to replace any member of the EPG-EWG who it considers is unable to adequately fulfil their duties.

5.3. The Board reserves the right to remove a working party member from the EPG-EWG if they are not in good standing with their MO or their MO is not in good standing with WCPT.

## **6. Specific duties**

6.1. Coordinated by the WCPT Secretariat the EPG-EWG duties include:

- 6.1.1. Review and revise the WCPT Policy Statement: Education and associated guidelines, recommending changes to reflect contemporary education approaches and changing population/service needs:
  - 6.1.1.1. WCPT guideline for curricula for physical therapists delivering quality exercise programmes across the life span
  - 6.1.1.2. WCPT guideline for delivering quality continuing professional development for physical therapists
  - 6.1.1.3. WCPT guideline for physical therapist professional entry level education
  - 6.1.1.4. WCPT guideline for qualifications of faculty for physical therapist professional entry level education programmes
  - 6.1.1.5. WCPT guideline for standard evaluation process for accreditation/recognition of physical therapist professional entry level education programmes

- 6.1.1.6. WCPT guideline for the clinical education component of physical therapist professional entry level education
- 6.1.2. Review feedback from member organisations and edit as required in preparation for presentation to the WCPT General Meeting.
- 6.1.3. Review and revise as necessary in line with recommendations of the General Meeting.

## **7. Meetings and Method of Work**

- 7.1. Working Group work will be coordinated and supported by the Secretariat. It will conduct its day-to-day work by teleconference and e-mail.

## **8. Authority**

- 8.1. The Working Party is accountable to the WCPT Executive Board.

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**Approved by the WCPT Executive Board December 2017**